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## GROUP PROCESSING: REFLECTION AND EVALUATION OF OUR COOPERATION

On the next two pages of this document is an evaluation form that groups can use to reflect on their work.

This process of reflection will help the groups themselves to agree on the steps they can take to work even more effectively together in the future. The feedback is also useful for the teacher. For example, it may suggest adjustments that can be made to the task when it is taught again.

The evaluation form can be used in teacher training workshops. It can also be used with students in schools.

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**Task 1:** In your group, agree where to place a cross (X) on the following steps, which best describes the level of cooperation you feel your group has reached:

**Aim: Low Voice - No Noise:**

1  
Other groups were disturbed and our group was disturbed too

2

3  
It was peaceful and easy to work effectively. We did not cause disturbance to other groups

4

5  
We got help from other groups. We helped another group to work

**Aim: We Listen to Others:**

1  
We did not listen to each other

2

3  
We gave turns to everybody and we listened. We even asked and encouraged others to talk

4

5  
We repeated what we heard and we continued constructing the knowledge

**Aim: Everybody is Working:**

1  
Nobody is doing anything

2

3  
Everybody has meaningful and interesting task

4

5  
We share the work collectively. When one person is finished he/she helps others

**Aim: Give and Get Positive Feedback:**

1  
We argue and are impolite to each other

2  
We just work. Some members work/talk more and they get respect

3  
We invite silent members to participate

4

5  
Everybody gives and gets encouragement. We support each other to do our best (or even more). We enjoy working together

**Aim: Wide Understanding:**

1  
Nobody learns anything

2  
Part of the group learns

3  
We practice and we check the understanding in our group

4

5  
Everybody learnt everything required and everyone is ready and able to present or teach it forward

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**Task 2:** Please, now, complete the form on this page:

**Time:** Did we have enough time? Why?

**Conclusions of our teamwork:**

What was good? How have we improved our group work from last time?

What can we do to get better in the future?

Other observations:

**Please evaluate the result of your study:**

Positive:	Negative (improvement needed):

**Please give some feedback to your teacher:**

What was good:	What we did not understand	Our advice: